



**PRESENT:**

**Sue Sturgeon (66)**  
**Demot Mathias (66)**  
**Sally Dicketts (66)**  
**Pauline Odulinski (66)**  
**Julia von Klorowski (66)**  
**Andy Stone (56)**  
**Kathy Slack (4/5)**  
**John Cope (56)**

**Chair of the Corporation**  
**Vice Chair of the Corporation**  
**Chief Executive Officer**

**As indicated in the minutes**

**ATTENDANCE:**

**Steve Ball**  
**Lee Nicholls**  
**Paul Newman**  
**Faith Harls**  
**Elsbeth Tibbets**

**Chief Finance Officer**  
**Deputy Chief Executive Officer**  
**Group Executive Director**  
**Governance Executive Assistant**  
**Curriculum Director as indicated in the minutes**

**CLERK:**

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£17.6m and the closing balance £15.9m. It was also noted that cash on hand would equate to 67.8 days, significantly above target for the sector.

The Board considered the key risk areas associated with the 2021/22 budget, including those around 19- funding and international and commercial activity. The CFO assured the Board that the Group Executive Team would be initiating a review to deliver a three-year financial plan, including addressing faculty and Apprenticeship contribution rates, Group Service efficiency models, leadership overhead, and campus breadth. It was noted that the financial plan would be presented to the Corporation at the October meeting.

The Board thanked the CFO for his presentation and approved the 2021/22 budget. All members were agreed.

**7. Curriculum and Quality Improvement Plan Update**

The Board received the Curriculum and Quality Improvement Plan Update report, which was taken as read, and the DCEO outlined the two main risk areas: shifting the Technology Faculty Self Assessment Reporting grade from 3 to 2, and the apprenticeships grade from 3 to 2.

JMK requested clarification around the approach to online learning across Activate Learning, and the DCEO advised that he would connect JMK with the Applied Learning Foundation (ALF) and Digital Education Teams.

Action: Connect JMK with the ALF and Digital Education Teams, to discuss Activate Learning's approach to online learning.

LN / Clerk

The Board discussed the staff recruitment and retention figures and asked for assurance that staff who had not responded positively to surveys had been contacted to examine any issues, and ensure improvements were underway. The DCEO advised that there were significant improvements required around the completion of staff exit interviews and noted that these conversations could be much more meaningful. It was also noted that a focus on personalised inductions and shifting from simply "attracting" to "retaining" good quality staff could significantly improve retention and satisfaction.

**8. Group Strategic Risk Register**

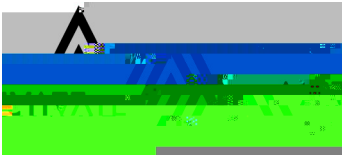
Upon the recommendation of the Audit & Risk Committee, the Board received and approved the Group Strategic Risk Register. All members were agreed.

**9. CEO Report**

The Board received and noted the CEO Report, and the CEO informed the Board of the positive feedback received during a recent meeting with the ESFA. It was also noted that the Strategic KPI Summary was attached to the CEO report as an appendix, and the CEO asked EeiveEOEe° a dt m t soar dttttttttttol'







## **SUMMARY OF ACTIONS**

<b>Action</b>	<b>Responsible</b>
<b>Provide an update on any ideas implemented because of the Design Thinking session, either in your personal or professional capacity, or in your capacity as a governor</b>	<b>ALL</b>
<b>Connect JVK with the ALF and Digital Education Teams, to discuss Activate Learning's approach to online learning</b>	<b>IN/Clerk</b>
<b>Provide any comments or queries on the KPI report to the CEO, to revisit at the October Corporation meeting if necessary</b>	<b>ALL</b>
<b>Update the Financial Regulations and associated procedures, in line with the suggestion above</b>	<b>CFO</b>